

## LONGHAM PARISH COUNCIL

**The next meeting of the Parish Council will take place at 7.30pm on Monday 15<sup>th</sup> January 2024 in the Village Hall.**

**Longham Parish Council welcomes the public and press to its meetings.  
You may address the Council during the public participation session  
but standing orders do not allow participation in the debates.**

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### AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 20<sup>th</sup> November 2023.
4. Meeting open for public participation.
5. To receive County and District Councillors reports.
6. Planning Matters.
  - a) Applications for consideration.
    - Any applications received after the agenda has been published (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
  - b) Decisions to note.
    - 3PL/2021/1460/F – Meadow, Hoe Road - change of use of land from Agricultural to residential & the erection of 1No. self-build home and provision of 1 No. Self Build Plot with associated car parking and landscaping – UNDECIDED.
  - c) To receive an update re the Breckland Local Plan and consider any action.
7. Highway Matters.
  - a) To receive updates on matters previously reported and to consider any new highway issues.
    - Request for SLOW signs on Litcham Road near two Hoe Road junctions – works now completed.
    - Proposed 50mph speed limit on Litcham Road – C/Cllr Kiddle-Morris taking this forward.
    - Broken/Dirty street signs reported to Breckland:
      - Chapel Road – will be replaced.
      - New Road
      - Hoe Road (faded)
      - Hoe Road (dirty)
    - Damaged warning signs - nr RB Watts and west end of Hoe Road – reported to Highways and will be resolved.
    - Flooding on Reed Lane nr to the Rectory – reported to Highways and will be resolved.

8. To receive a report in respect of the Playing Field and Play Area and to consider quotes to paint the play area fence, benches and bus shelter.
9. To receive an update regarding the Clay Pits (a county wildlife site).
10. To consider a policy to conserve and enhance biodiversity in Longham, in accordance with the Environment Act 2021.
11. Finance and Governance
  - a) To receive a financial report for the year ending 31<sup>st</sup> March 2024.
  - b) To authorise financial payments as set out below and note any receipts.

PAYMENTS	
P29 Clerk – Salary/Allowance (December) (includes pay award arrears, back dated to 01.04.2023)	£tbc (SO)
P29 HMRC – PAYE	£tbc
P30 Conservation Volunteers (Clay Pit)	£378.00*
P31 Clerk – Salary/Allowance (January)	£tbc (SO)
P31 HMRC PAYE	£tbc
P32 Norfolk PTS – Training – Cllr Sait	£44.00
P30A Bank Charges	£18.00
<i>*, (SO) or (DD) indicates payment has been made.</i>	
RECEIPTS	
Bank Interest (final quarter of year)	£49.43
12. Correspondence for circulation  
*(anything received after the agenda has been published will be circulated at the meeting)*
13. To receive any new items for the next agenda.
14. To note the next meeting of the Parish Council will be held at 7.30pm on Monday 18<sup>th</sup> March 2024 in the Village Hall.

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Tuesday 9<sup>th</sup> January 2024