

LONGHAM PARISH COUNCIL

The Annual Meeting of the Parish Council will take place after the Annual Parish Meeting which is being held at 7.30pm on Monday 15th May 2023 in the Village Hall.

Longham Parish Council welcomes the public and press to its meetings. You may address the Council during the public participation session but standing orders do not allow participation in the debates.

AGENDA

1. Election of Chairman and signing of the declaration of office acceptance form.
2. Election of Vice Chairman and signing of the declaration of office acceptance form.
3. Welcome and apologies for absence.
4. To receive any declarations of interest.
5. To approve the minutes of the meeting held on 20th March 2023 and the extra-ordinary meeting held on 29th March 2023.
6. To consider the co-option of a new member to fill the one Council vacancy.
7. To consider adopting the General Power of Competence.
8. To allocate the areas of Council responsibilities to Members.
9. Meeting open for public participation.
10. To receive County and District Councillors reports.
11. Planning Matters.
 - a) Applications for consideration.
 - Longham: Bittering Quarry, Reed Lane, Bittering, Dereham, Norfolk, NR19 2QS: Hybrid planning application for full planning permission for the installation of 288 PV Panels and a post and wire fence within the plant site and application for non compliance with condition 1 (time limits) of planning permission C/3/2018/3009 to allow mineral extraction to cease and all mineral processing plant to be removed on or before 31 December 2041, waste and soil imports and deposits to cease and all related plant and equipment to be removed on or before 31 December 2042 and the site to be restored by 31 December 2043.: McLeod Aggregates Ltd
 - Any applications received after the agenda has been published (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)

- b) Decisions to note.
- 3PL/2021/1460/F – Meadow, Hoe Road - change of use of land from Agricultural to residential & the erection of 1No. self-build home and provision of 1 No. Self Build Plot with associated car parking and landscaping – UNDECIDED.
 - Longham: Bittering Quarry, Reed Lane, Bittering, Dereham, Norfolk, NR19 2QS: Construction and Use of an additional Haulage Route to transport mineral and dried-out silt between the Extraction Site and the Plant Site: McLeod Aggregates Ltd – APPROVED BY BRECKLAND.
- c) To receive an update regarding the response in respect of the consultation regarding the Breckland Local Plan and to consider opposition to the ‘New Town’.
12. Highway Matters.
- a) To receive updates on matters previously reported and to consider any new highway issues.
- Potholes on New Road – reported to Highways.
- b) To consider any action in respect of the mud on the road near the Bittering Road Pig Farm.
13. To receive a report in respect of the Playing Field and Play Area.
14. To receive an update regarding the Clay Pits (a county wildlife site).
15. To receive an update regarding the planting of the Jubilee & Coronation Trees.
16. To receive an update regarding the proposed Village Appraisal.
17. Finance and Governance
- a) To receive a financial report for the years ending 31st March 2023 and 31st March 2023.
- b) To receive the internal auditors report and consider any recommendations.
- c) To approve the annual governance statement in the 2022-23 Annual Return.
- d) To approve the Statement of Accounts in the 2022-23 Annual Return.
- e) To approve the certification of exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
- f) To receive an update regarding the Council Insurance renewal.
- g) Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of a staffing matter.
- h) To authorise financial payments as set out below and note any receipts.

Ref	Payee	Amount
PAYMENTS		
P1	Clerk – Salary/Allowance (Apr)	£158.52 (SO)
P1	HMRC – PAYE	£1.60*
P2	Clerk – Salary/Allowance (May)	£159.52 (SO)
P2	HMRC PAYE	£2.40
P3	Norfolk Parish Training & Support Subscription	£75.00
P4	Brisley PC (Clerk Training – FOI)	£6.86
P5	Training (Play Area Inspections) – Cllr O’Brien	£60.00*
P6	BHIB Council Insurance	£409.52

P7 Internal Auditor £35.00

**, (SO) or (DD) indicates payment has been made.*

RECEIPTS

R1 Precept £3,750.00

18. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
19. To receive any new items for the next agenda.
20. To note the next meeting of the Parish Council will be held at 7.30pm on Monday 17th July 2023 in the Village Hall.

Sheryl Irving
Clerk to the Council
longhamparishcouncil@gmail.com
Friday 5th May 2023