

LONGHAM PARISH COUNCIL

**The next meeting will be held at on Monday 20th May 2019,
following the Annual Parish Meeting which commences at 7.30pm in the Village Hall.**

**Longham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow participation in the debates.**

AGENDA

1. Election of Chairman and signing of declaration of office.
2. Election of Vice Chairman and signing of declaration of office.
3. Welcome and apologies for absence.
4. To receive any declarations of interest.
5. To approve the minutes of the meeting held on 18th March 2019.
6. Meeting open for public participation.
7. To receive County and District Councillors reports.
8. To consider options to fill the one councillor vacancy.
9. To discuss planning issues:
 - a) Applications for consideration.
 - 3PL/2019/0414/VAR – Meadow Drift, Hoe Road – variation of conditions.
 - Any applications received after the agenda has been published.
 - b) Decisions to note.
 - 3PL/2018/0912/F – Proposed dwelling and garage – Land adjacent The Old Rectory – appeal to Secretary of State – awaiting decision.
 - 3PL/2018/1324/F – New dwelling – land off Ostrich Lane – appeal to Secretary of State – awaiting decision.
 - 3PL/2019/0121/O – Renewal – House & Garage, Manor Cottage Wendling Road – permission granted.
10. To discuss Highway issues.
 - a) To receive updates on matters previously reported.
 - b) To consider any new issues.
11. To discuss any issues relating to the Playing Field.
 - a) To receive an update re the purchase of additional seating for the Playing Field.
 - b) To consider any new issues.
12. To receive a report regarding the refurbishment of the football pitch.

13. To discuss issues relating to the Clay Pits.
14. To receive an update re the registration of Parish Council land.
15. To discuss any issues regarding the Village Hall.
16. To receive an update regarding the installation of a defibrillator.
17. Finance and Governance
 - a) To receive a financial report for the year ending 31st March 2020.
 - b) To receive the internal auditors report and consider any recommendations.
 - c) To approve the annual governance statement in the 2018-19 Annual Return.
 - d) To approve the Statement of Accounts in the 2018-19 Annual Return.
 - e) To approve the certification of exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
 - f) To consider approval of the Clerk's annual incremental pay increase.
 - g) To consider any training requirements.
 - h) To consider approval of a direct debit payment to the ICO – Data Protection Registration.
 - i) To authorise financial payments as set out below:

• Clerk – Salary/Allowance (April/May)	£257.84
• BHIB Insurance Renewal (year 3 of 3)	£302.92
• Norfolk ALC Subscription	£99.94
• Internal Auditor	£25.00
18. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
 - Police Parish Newsletter – April edition
 - Fly the Red Ensign for Merchant Navy Day
 - George Freeman – Offshore Ring Main
 - Homes England Consultation
 - Rights of Way - 2026 deadline
 - Western Link Update
19. To receive any new items for the next agenda.
20. To note the meeting dates for the year 2019/20 (all 7.30pm).
 - Monday 15th July 2019
 - Monday 16th September 2019
 - Monday 18th November 2019
 - Monday 20th January 2020
 - Monday 16th March 2020
21. To note the date of the next meeting which will be held on Monday 15th July 2019 in the Village Hall at 7.30pm.