

## LONGHAM PARISH COUNCIL

Minutes of the meeting held on Monday 10<sup>th</sup> September 2018 at 7.30pm in the Village Hall.

Present: Cllr Sue Douglas (Chair)  
Cllr Phil Collins (Vice-Chair)  
Cllr Anne Kerry  
Cllr Margaret Dye  
Cllr Roddy Mcleod  
Cllr Donna Mcleod

District Councillor Richard Duffield  
County Councillor Mark Kiddle-Morris (arrived during the meeting)  
Sheryl Irving (Clerk)

Six members of the public.

### **1. Welcome and apologies for absence.**

The Chairman welcomed everyone to the meeting. Apologies were received from D/Cllr Robert Richmond and C/Cllr Mark Kiddle-Morris, who would be arriving later.

### **2. To receive any declarations of interest.**

Cllr's Roddy and Donna Mcleod declared an interest in the planning application 3AG/2018/0020/AG – Grainstore, and will take no part in the discussion, except to answer any questions regarding the application.

### **3. To approve the minutes of the meeting held on 16<sup>th</sup> July 2018 and the extra-ordinary meeting held on 8<sup>th</sup> August 2018.**

The Chairman proposed that both sets of minutes be accepted as a true record, this was seconded by Cllr Kerry and agreed by Council. The minutes were duly signed by the Chairman.

### **4. Meeting open for public participation.**

The following points were raised by members of the public:

The playing field is being well used, is it possible to have some picnic benches for seating? The Chairman responded that recycling money is used for such purposes and this can be considered upon receipt of the next monies.

The highway grips on Litcham Road need clearing – the Clerk will notify Highways.

### **5. To receive County and District Councillors reports.**

D/Cllr Richard Duffield gave the following update:

A senior member of the Capita planning team has resigned which is disappointing as he had tried to make some essential changes. A new appointment will be made in due course.

In respect of the proposed New Garden Town, the current Breckland response is that until an official application has been made then they cannot comment. Mid-Norfolk Railway, an integral part of the scheme, are against it but if the scheme gains enough support then it could go ahead. However, the necessary infrastructure, roads etc, are not suitable and the A11 corridor would be a more appropriate location.

The Chairman thanked D/Cllr Duffield for his report.

**6. To discuss any matters from the July 2018 minutes (not on the agenda).**

There were no matters to discuss.

**7. To discuss planning issues:**

**a) Applications for consideration.**

- 3PL/2018/0903/HOU – Rosedene, Litcham Road - pool enclosure and revisions to existing annex – the Council has no objections but request that a condition be attached to the consent that no change of use to residential be allowed in the future. There are also concerns regarding the septic tank location and pipework.
- 3PL/2018/0912/F – Land Adjacent The Old Rectory - proposed dwelling and garage – the Council objected to this application on the grounds that it is outside the settlement boundary.
- 3AG/2018/0020/AG – Grainstore off Reed Lane – a steel portal frame grain store – the Council had no objections to this application.
- 3PL/2018/0902/HOU – Fourways, Chapel Road - demolition of existing garage and new double garage – the Council had no objections to this application.
- 3PL/2018/0987/F – Foxburrow Barn Wendling Road - build a menage in front of current stable land to be used in a paddock currently menage to 40x 20 metres to include boundary fence post & rail also no lights – the Council had no objections to this application.

**b) Decisions to note.**

3PL/2018/0654/F - Meadow Drift 19 Hoe Road - one and a half storey replacement dwelling – the Council noted that permission had been granted.

**c) To discuss any new issues.**

There were no new planning issues to discuss.

**8. To discuss any Highway issues.**

**a) To consider an application to the Parish Partnership Scheme.**

The Council had no new schemes which suited the criteria of the scheme, accordingly, no application will be made.

**b) To discuss any new issues.**

There were no new highway issues to discuss.

**9. To discuss any issues relating to the Playing Field.**

**a) To receive an update re purchase of signs.**

Cllr Donna Mcleod confirmed she would be collecting the signs and they would be installed shortly.

**b) To discuss any new issues.**

There were no new issues relating to the playing field.

**10. To discuss any issues relating to the Clay Pits.**

Issues had been raised regarding the boundary of the Clay Pits and approval was requested to obtain a copy of the enclosure map at a cost of £12.00 – this was agreed by Council. In addition, it was agreed to obtain a land registry search at a cost of £41.88 if necessary.

D/Cllr Duffield will make enquiries with Breckland planning regarding the current state of the planning application for the adjacent property, a condition of the approval was that some reports had to be obtained prior to any works commencing.

**11. To discuss any issues relating to the Village Hall.**

Cllr Phil Collins, on behalf of the Village Hall Committee, thanked the Council for the donation in respect of grass cutting.

The Chairman, on behalf of the Church, also thanked the Council for the donation in respect of grass cutting.

**12. To receive an update regarding the installation of a defibrillator.**

It was hoped that the monies in respect of this project would be received shortly, some delays had been experienced.

**13. To confirm Clerk's permanent contract following end of probation period.**

The Chairman proposed confirmation of the Clerk's permanent contract, this was seconded by Cllr Collins and agreed by Council.

At this point in the meeting C/Cllr Mark Kiddle-Morris joined the meeting and gave the following update:

The council tax for 2019/20 is now being considered again although a four year deal had been agreed last year, with a 2% increase expected. However, it now appears that government will not approve another 3% increase for adult social care and there could be a £95M deficit in the next two years.

The Police and Crime Commissioner continues with his bid to take over the fire service. The County Council are unanimous in their opposition to this. The consultation has now closed and the Secretary of State will make the final decision.

The Minerals and Waste Local Plan Review has just been completed and there are four approved sites in Beetley, however, these should have little impact on Longham. However, the Longham Quarry submitted a further application, which is currently at the consultation stage.

The Chairman thanked C/Cllr Kiddle-Morris for his report.

**14. Financial Matters**

**a) To receive a financial report for the year ending 31<sup>st</sup> March 2019.**

The Clerk confirmed that the VAT issues had now been dealt with and the accounts were in order.

**b) To appoint an internal auditor for the year ending 31<sup>st</sup> March 2019.**

Council approved appointment of an experienced internal auditor, M Bergin, as recommended by the Clerk, at a cost of £25.00.

**c) To receive an update regarding internet banking.**

The paperwork was available for signature and once the cheque had been approved the application to Unity Trust would proceed.

**d) To consider financial support in respect of the Clerk's CiLCA training.**

Council approved the request at a cost of £182.

**e) To authorise financial payments as set out below:**

Council approved the following payments:

• Clerk – Salary/Allowance (Aug/Sept)	£201.40
• HMRC	£45.40
• Unity Trust Bank	£500.00
• Apex Signs	£246.00
• Sue Douglas (Land Registry)	£41.88

**15. Correspondence for circulation**

*(anything received after the agenda has been published will be circulated at the meeting)*

- Norfolk Constabulary Newsletter – July & August editions – noted.
- Citizens Advice Bureau – thank you letter & further request – noted.
- Invitation to the Norfolk Playing Fields Association AGM – noted.
- Battles Over – Tittleshall Parish Council's WW1 Tribute Commemoration - noted and it was decided not to attend as it would clash with the village service.

**16. To receive items for the next agenda.**

There were no new items for the agenda.

**17. To note the date of the next meeting which will be held at 7.30pm on Monday 19<sup>th</sup> November 2018 in the Village Hall.**

The date was noted.

**The meeting closed at 8.14pm.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_