

**Longham Parish
Community Emergency Plan**

Remember – In an emergency call 999 and never put yourself or anyone else in danger.

Plan last updated on: 10 November 2025

Contents

	Page
Main Contact	1
Distribution	2
Useful Contacts	2
Key Locations	4
Community Risks	4
Plan Trigger /Plan Actions	4
Resources/Volunteers	5
Specialist Skills	5
Map	6
Notes	

DATA PROTECTION

The contents of this plan are subject to Data Protection Legislation. ‘Data Protection Legislation’ means the Data Protection Act 1998 if it is in force and thereafter the General Data Protection Regulation (EC) 2016/679 and any national implementing laws.

Please ensure that only people on the distribution list hold a copy of the Community Emergency Plan and that the personal information it contains, is only used in an emergency for the purpose in which it was collected. Please ensure that this document is securely stored and safely disposed of in line with Retention Guidelines as required under Data Protection Legislation.

Main Contact - Plan Co-ordinator & Deputy

Name	Address	Telephone	Email
Sue Douglas Co-ordinator	Hubbards Cottage, Wendling Road. Longham	01362 687360	contactsuedouglas@btinternet.com
Clare Mitton Deputy Co-ordinator	Berties Rest, Hoe Road, Longham	07815 731599	clare.mitton@outlook.com

Distribution

Please see Data Protection on page 1

1. Co-ordinator –	Sue Douglas
2. Deputy Co-ordinator –	Clare Mitton
3. Clerk to Parish Council –	Sheryl Irving
4. Chairman – Parish Council –	Sue Douglas
5. Vice-Chairman – Parish Council –	Donna McCleod
6. Breckland Council–	Nick Kendrick Emergency Planning Team

Useful Contacts

Service / Role	Additional info	Telephone	Website / email
Emergency Planning		Breckland District Council 01362 656870	emergencyplanning@breckland.gov.uk
Police	(non-emergency)	101	
Norfolk Fire & Rescue Service	(non-emergency)		https://www.norfolk.gov.uk/contactnfrs
NHS Direct	(non-emergency)	111	https://111.nhs.uk
Flooding Hotline		0344 8008013	
Burst water main or sewer flooding	24hr Control	03457 145 145	https://www.anglianwater.co.uk
Local Doctors Surgery	North Elmham Litcham Surgery	01362 668215 01328 701568	https://www.elmhamsurgery.com https://litchamhealthcentre.co.uk
Electricity - UK Power Networks	Supply interruption. 24hr fault line Substation issues. (Vandalism or unauthorized entry) Powerline damage	105	https://www.nationalgrid.co.uk
Gas - National Grid	24hr emergency number for gas safety	0800 111 999	https://www.nationalgas.com
Telephones Loss of service	Individuals will need to contact their own service provider.		
Telephones Damage to Infrastructure	BT Openreach Damage to phone lines, poles, street cabinets, manhole covers etc	0800 023 2023 (option 1)	https://www.openreach.com

Always call 999 if it's an emergency

Key Locations – This should include somewhere to meet and co-ordinate your actions from as well as keeping people safe and warm for a short time during an emergency.

Name	Address	Telephone	Other Info
Village Hall	Chapel Road, Longham		Key Holders Sue Douglas

Community Risks -

	Very Likely	Likely	Less Likely	Negligible
Flooding Coastal, River, Surface	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Severe Weather Storms & Gales	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Utility Failure Loss of water, electricity Gas, telephones	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transport Issues Main routes in or out blocked	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Human Health Pandemic Flu Heat waves Extreme Cold	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crop Fires	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Plan Triggers –

- Environment Agency Flood Warning / Met Office Severe Weather Warning
- Call from Police
- Call from Local Authority
- Call or message from a Local Resident

Plan Actions –

- Call round volunteers and organise meeting or give telephone briefing
- Meet at pre-arranged location and discuss actions
- Carry out actions (e.g. check on vulnerable neighbours)
- Report back to plan co-ordinator
- Liaise with Local Authority Emergency Planner if assistance required (i.e. help from voluntary sector such as 4x4 Response)

Resources

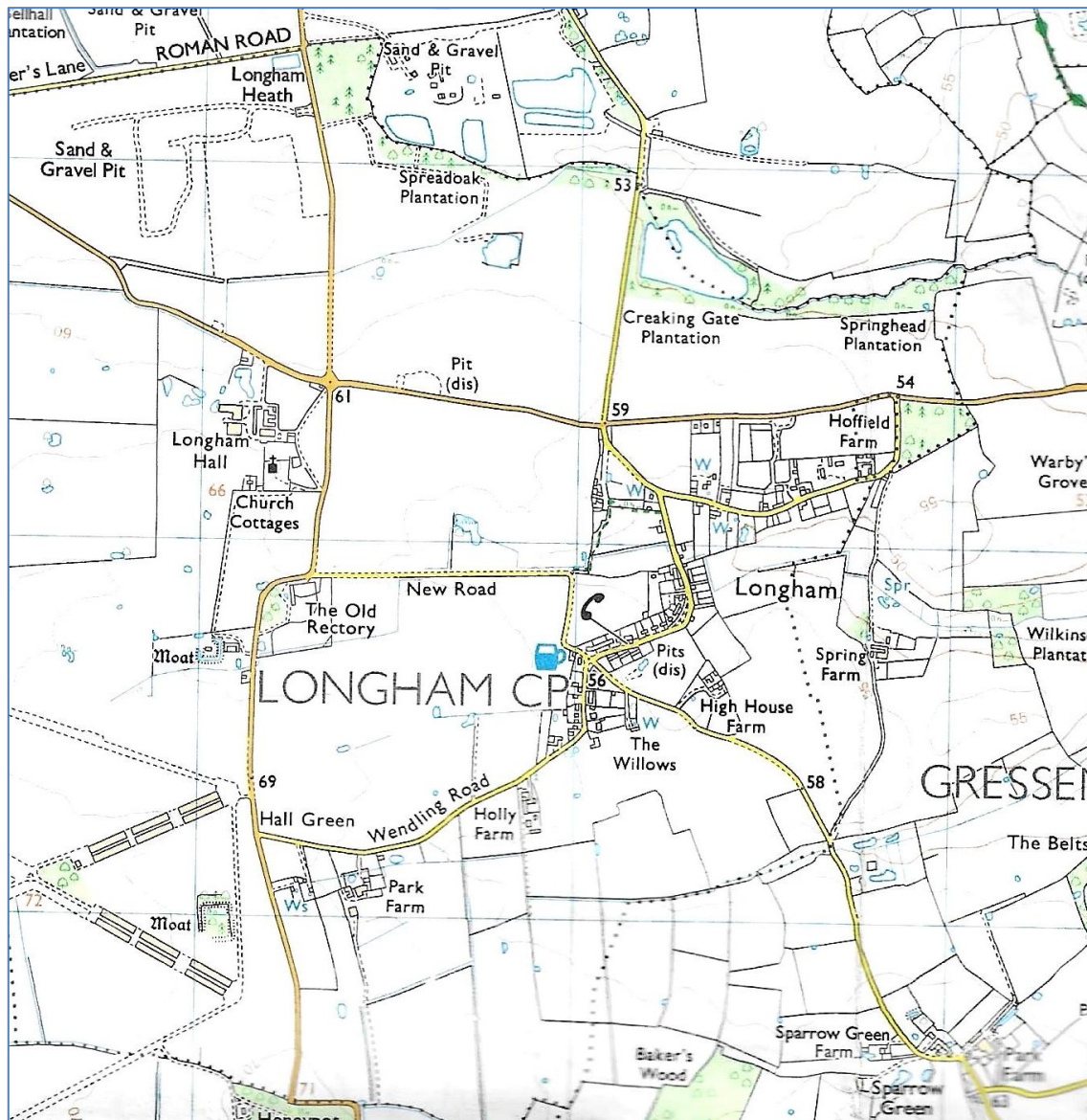
CONFIDENTIAL

Assistance Required

CONFIDENTIAL

Map

Longham Village – Courtesy of Ordnance Survey



Notes